

Renewal Of License granted to a dealer the manufacture , Possession and Sale otherwise than on Prescriptions of Narcotics drugs,specified herein (Form-N.D.2)

| Steps | Verification | Documents/Information Needed At The Time Of Application | Time-Lines | Contact Person |
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| Applicant Should Fill The Attached Form With Relevant Documents | | | | Deputy Commissioner Of Concerned District |
| Fill the required details by the Applicant | | <p>❖ Name Of Applicant & Attested Photo.</p> <p>❖ Father's Name of the applicant</p> <p>❖ Local Address Of Applicant with address proof.</p> <p>Give Permanent address of applicant with proof.</p> <p>Give E.mail Address.</p> <p>Give Date of birth of Applicant with proof.</p> <p>Give Name of style of business.</p> <p>Give Up to date Drug licence.</p> <p>Give Whether applicant is income tax assessee or not..</p> <p>Give Name of Proposed area of the district where applicant wants to set up the N.D.-1.</p> <p>Give</p> <p>□□□●□□■◆○◆◆◆ □□◆□□□●□□◆□□■ ◆□◆□□◆□◆□□□□ ◆□□□□◆□□◆□□ □■◆□●●□□◆□□□ □■□◆□□□□</p> | | Deputy Commissioner Of Concerned District |
| Documents required with Application for Granting Of Licence. | | <p><u>In case Of Company</u></p> <p>➤ Resolution passed by the Board of Directors regarding proposed renewal of Narcotics Drug Manufacturing.</p> <p>➤ General Power of Attorney to the applicant by the Authorised director of Board to the Applicant for Excise Purpose.</p> <p>➤ Certificate issued by Company Registrar</p> | | |

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| | | <p>regarding Company not in liquidation.</p> <ul style="list-style-type: none"> ▲ Income Tax Return of Company (Previous years) ▲ Affidavit regarding no dues of excise or any other Government Department. ▲ Affidavit regarding company not black listed in any state. ▲ (Drug license and list of Drugs provided by Drug Controller.) ▲ Affidavit regarding applicant Company or applicant has not punished under N.D.P.S., Excise Act, Molasses Act, I.P.C. or any Criminal Act ▲ Current GST Return. <p><u>Incase Of Partnership Firm</u></p> <ul style="list-style-type: none"> ▲ Joint consent of every partners regarding renewal of Narcotic Drugs Manufacturing ▲ General Power of Attorney to the applicant by the Partners to the applicant for excise purpose. ▲ Income Tax Return of Partnership Firm (Previous years) . ▲ Declaration Of Firm's Partner that who will represent in Excise Department. ▲ Affidavit regarding no dues of excise or any other Government Department. ▲ Affidavit regarding applicant partnership firm or applicant has not punished under N.D.P.S., Excise Act, Molasses Act, I.P.C.. ▲ Affidavit regarding Firm | | |
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| | | <p>is not black listed in any state.</p> <ul style="list-style-type: none"> ▲ Current GST Return. ▲ Up to date Drug License & Approved List of narcotics medicine. <p><u>Incase Of Proprietorship Firm</u></p> <ul style="list-style-type: none"> ➤ General Power of Attorney to the applicant by the Proprietor to the applicant for excise purpose. ▲ Income Tax Return of Proprietorship Firm (Previous years) . ▲ Declaration Of Firm's Proprietor that who will represent in Excise Department. ▲ Affidavit regarding no dues of excise or any other Government Department. ▲ Affidavit regarding applicant proprietorship firm or applicant has not punished under N.D.P.S., Excise Act,Molasses Act,I.P.C.. ▲ Affidavit regarding Firm is not black listed in any state. ▲ Current GST Return. ▲ Up to date Drug license with list of approved narcotics medicine. <p><u>Incase Of Individual</u></p> <ul style="list-style-type: none"> ➤ Declaration by the applicant that who will represent in Excise Department regarding Excise purpose. ▲ Income Tax Return of Applicant. (Previous years) . ▲ In case of Non-assesse affidavit regarding it. ▲ Affidavit regarding no dues of excise or any | | |
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| | | <p>other Government Department.</p> <p>➤ Affidavit regarding applicant has not convicted under N.D.P.S., Excise Act, Molasses Act, I.P.C. or any criminal offence.</p> <p>➤ Current GST Return.</p> | | |
| Application Should be submitted at D.C. Office with all document mentioned for grant of licence | | | | D.C. Of concerned District. |
| D.C. will verify the required documents and renew. | | | 10 working days | D.C. Of concerned District. |